

BeamLine Operations and Safety Awareness (BLOSA) Checklist

BeamlineU4B

All users must be instructed in operating the beamline safely. Leave checkbox blank if not applicable. Training valid 2 years. Visitors use Visitor/Escort forms.

EMERGENCIES

- Exits R Locate routes to nearest exits
- Fire Extinguishers R Locate fire extinguisher
- Alarm Pulls R Locate fire alarm pull
- Eye Wash/Shower R Locate eye wash/shower [For labs without eye wash stations, prop open door if using corrosives]
- Spill Station R Locate spill control station
- Green/Yellow Boards R Locate/discuss Green Board (beamline emergency contacts, phones and info) and Yellow Board (safety info)

CONTACTS

- OPCO R Refer to instructions posted on the beamline phone for Operations Coordinator (OPCO) Assistance

BEAMLINE OPERATIONS

- Enabling Beamline R Review procedures to enable beamline
- Red & Yellow Tags R Provide information about any beamline equipment or systems that are yellow or red tagged
- Beamline Config R Configuration changes to beamline are to be completed by Beamline Staff only
- Power Failure A Identify circuit breaker location; contact OPCOs to reset circuit breakers
- Gas Valves A User may adjust gas shut-off valves (review location and procedure)
- Storage Ring Vacuum A Review procedures for vacuum work and bleed ups to upstream/front end machine vacuum; contact OPCO before proceeding
- Pink Cards R Beamline may be unattended up to 24 hours unless SAF states "no unattended operations" (review procedure)

END STATION / EQUIPMENT

- Computer Ops R Reminder to review computer operations, control software, data acquisition software
- End Station Config B The only changes user is permitted to make upstream of Valve V5B are to: tune beamline polarization, operate monochromator slits, change gratings, operate beam chopper. Beamline staff or OPCO must be contacted for any other changes.
- End Station Config B The only changes user is permitted to make downstream of Valve V6B are adjustments that can be made externally via high vacuum feedthroughs. Beamline staff or OPCO must be contacted for any other changes.
- End Station Config B Minor modification of the experimental chambers is permissible (e.g., changing samples, putting new equipment on existing flanges, etc.). Beamline staff must be contacted for any major changes to the experimental chambers.
- Optics A Review optical system set up and procedures
- Electrical Equipment B User is not permitted to modify or service any electrical equipment on the beamline.

DOCUMENTATION

- Beamline Manuals R Review location of manuals and beamline documentation (must be readily available)
- Reminders R Identify location of Experimental Reminders list posted at the beamline

LAB & TECH AREAS

- Procedures A Review procedures for use of lab (including request form and PPE) and/or tech space (non-lab) area

EXPERIMENTAL HAZARDS

- Radiation Hazards R Identify radiation locations; inform user to move away from area and call control room if chipmunks sound off
- Radiation UV Ring R Move away from UV ring, mezzanine, platform, transfer lines, and front end during injection
- Visible Beam A Visible light hazards exist at beamline - Do not look at or into visible light beam (cover viewports when not in use)
- Cryogenics A Cryogen use at beamline or lab: Review filling, demonstrate use, wear PPE (eye and skin protection)
- Cryogen Fills A Cryogen Filling Station: Review filling, demonstrate use, wear PPE (eye and skin protection)
- Compressed Gas A Review use and storage
- Magnetic Fields A Magnetic fields present at this beamline - Users with medical devices/implants must notify NSLS ESH Staff
- Burns A Avoid contact with electrical heat tape during bake out (can cause burns)
- Ladders A If ladder to be used, discuss ladder set up, safety and 3-point rule
- Hazard Analysis R Identify location of beamline hazard analysis form

ENVIRONMENTAL WASTES

- Disposal - Sharps A Place cover slips, tips, needles in sharps container

CLOSE OUT

- Housekeeping A Ensure beamline area is neat, clean, free of hazards

I understand the instructions given to me on beamline operations and safety awareness.

PRINT User Name	Guest #	User Signature	Date	Trainer's Signature	√ UAdm

Designated Trainer: Place √ next to your name:

- D. Arena
- S. Hulbert
- G. Nintzel
- J. Dvorak
- Y. Idzerda
- G. Sterbinsky