

BeamLine Operations and Safety Awareness (BLOSA) Checklist

BeamlineX4A

All users must be instructed in operating the beamline safely. Leave checkbox blank if not applicable. Training valid 2 years. Visitors use Visitor/Escort forms.

EMERGENCIES

- Exits R Locate routes to nearest exits
- Fire Extinguishers R Locate fire extinguisher
- Alarm Pulls R Locate fire alarm pull
- Eye Wash/Shower R Locate eye wash/shower [For labs without eye wash stations, prop open door if using corrosives]
- Spill Station R Locate spill control station
- Green/Yellow Boards R Locate/discuss Green Board (beamline emergency contacts, phones and info) and Yellow Board (safety info)
- Emergency Stop A Locate emergency stop buttons, review purpose and operation

CONTACTS

- OPCO R Refer to instructions posted on the beamline phone for Operations Coordinator (OPCO) Assistance

BEAMLINE OPERATIONS

- Hutch Interlocks A Review hutch interlock operations; emphasize that purpose of interlocks is to prevent injury when beam is on
- Enabling Beamline R Review procedures to enable beamline
- Red & Yellow Tags R Provide information about any beamline equipment or systems that are yellow or red tagged
- Beamline Config R Configuration changes to beamline are to be completed by Beamline Staff only
- Power Failure B Review procedure to reset user interlock if power failure occurs
- Pink Cards R Beamline may be unattended up to 24 hours unless SAF states "no unattended operations" (review procedure)

END STATION / EQUIPMENT

- Computer Ops R Reminder to review computer operations, control software, data acquisition software
- End Station Config B Configuration changes may be completed by user only for equipment or tasks directly related to collection and processing of data for their experiment (e.g., moving the monochromator Theta motor and Hutch motors, and use of web lab instruments, etc.)
- Equipment Problems B Call beamline personnel if there are problems with any piece of equipment - do not attempt to fix it yourself

DOCUMENTATION

- Beamline Manuals R Review location of manuals and beamline documentation (must be readily available)
- Data Logbook B Review use and location of Experimental Data Logbook
- Reminders R Identify location of Experimental Reminders list posted at the beamline

LAB & TECH AREAS

- Procedures A Review procedures for use of lab (including request form and PPE) and/or tech space (non-lab) area

EXPERIMENTAL HAZARDS

- Radiation Hazards R Identify radiation locations; inform user to move away from area and call control room if chipmunks sound off
- Chemicals A Review use, labeling, storage, spills, labs, disposal, and transportation of chemicals
- Cryogenics A Cryogen use at beamline or lab: Review filling, demonstrate use, wear PPE (eye and skin protection)
- Propane B Propane liquefaction must be performed in the hood
- Hazard Analysis R Identify location of beamline hazard analysis form

CLOSE OUT

- Disabling Beam B Secure the beamline BUT ask beamline staff if the shutter should be disabled
- Storage A Review storage procedures for samples

I understand the instructions given to me on beamline operations and safety awareness.

Designated Trainer: Place next to your name:

PRINT User Name	Guest #	User Signature	Date	Trainer's Signature	<input checked="" type="checkbox"/> UAdm

R. Abramowitz Qun Liu